**GUIDELINES FOR MAKING AN OFFER TO LEASE**

Please have the prospective tenant read and sign the **Statement of Rental Policy** and if they are comfortable that they can qualify and are in agreement with the policy, they should

Complete the **Tenant Application for** each tenant over age 18 and provide $50 per person in the form of a cashier's check or money order.

Please provide:

-Applicant & Agent Information Sheet (suggested so I may contact you more easily)

-Proof of Income

-Driver’s License

-Contract to Lease

-Statement of Rental Policy SIGNED

-Tenant Application SIGNED

- $50 money order per application

The above documents, **along with the application fee** must be received by the listing agent, prior to being able to process the application.

For your convenience you may deliver the application fees to HIGHLIGHT REALTY 5323 LAKE WORTH RD ,LAKE WORTH FL 33463 during normal business hours

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You or the prospective tenants are welcome to bring the funds to my office location:

Landlord USES SAFERENT SOFTWARE, IT WILL DETERMIN IF ADDITIONAL DEPOSIT WOULD BE NESSASARY, ONLY FIRST AND SECURITY WILL BE NESSARY IT APROVES YOU THAT WAY

FYI:

-The landlord does not provide window coverings or washers and dryers. Occasionally, these items are present on one of the rental properties. If any of these items are present, they will remain, but they are in AS-IS condition and the seller makes no guarantee about the condition and is not responsible for repair.

- If the community association requires a security deposit, it is the responsibility of the tenant to pay this amount. PLEASE ALLOW ADEQUATE TIME TO PROCESS FOR AN ASSOCIATION APPLICATION, USUALLY 30 DAYS